

# 2014-2015 VERIFICATION DISCLOSURE

Student Name: \_\_\_\_\_

Date: \_\_\_\_\_

Student ID Number: \_\_\_\_\_

Your Student Aid Report has been selected for verification by the Department of Education in the following category and you will be required to provide additional documentation. Please see your campus Education Finance Advisor for applicable forms.

\_\_\_\_ V1 Standard Verification – Must verify income, certain credits, SNAP benefits, Child Support paid, number household and number in college.

\_\_\_\_ V2 NO LONGER IN USE

\_\_\_\_ V3 Child Support Paid – Verify Child Support Paid only

\_\_\_\_ V4 Customized Verification – You will be asked to supply proof of identity, sign a statement of educational purpose and if applicable verify SNAP and/or Child Support Paid

\_\_\_\_ V5 Aggregate Verification – You will be required to document all groups listed above.

\_\_\_\_ V6 Household Resources Verification requires completion of V1 and other untaxed income

**\*\*Most individuals can satisfy the Tax Verification requirements by returning to the FAFSA on The WEB, selecting to make a correction and using the IRS Retrieval option. If you need assistance, please contact the Education Finance Advisor at your local campus.**

You have the following RESPONSIBILITIES:

1. **TIME PERIOD** – Applicants are required to submit verification documentation to the Financial Aid Office within 30 days of notification by the school. Exceptions may be made at the discretion of the Financial Aid Office and or School Director. Please note the Federal Pell Grant deadline dates listed below.

Processing Deadlines – The application processor must receive your application by June 30, 2015, for the 2014-2015 school year. THERE ARE NO EXCEPTIONS TO THIS DEADLINE.

Institution Deadlines – The institution must receive the corrected reprocessed ISIR/SAR by the last day of enrollment in 2014-2015 or by September 15, 2014 whichever is earlier.

2. **CONSEQUENCES** – Your failure to provide the required documentation within the specified time period could result in:
  - Loss of financial aid for part or all of the award period;
  - Your financial aid information material may be forwarded to the U.S. Department of Education Office of Inspector General for review.
3. **COMPLETION OF VERIFICATION** – When the verification review is completed you may receive:
  - A follow-up request to make corrections on your application and in some cases, submit corrections to the Central Processor;
  - An award letter confirming your financial aid awards;
4. **CORRECTION INFORMATION** – If corrections are needed, they must be made on the ISIR/SAR and returned to the school for processing.

Our institutional policy requires us to complete verification before we make any financial aid disbursements.